



ANDHRA PRADESH POLLUTION CONTROL BOARD
Paryavaran Bhavan
APIIC Colony Road, Near Gurunanak Colony, Autonagar,
Vijayawada - 520 007



PROCEEDINGS OF THE MEMBER SECRETARY, APPCB, VIJAYAWADA.
PRESENT: S. SRI SARAVANAN, I.F.S.,

Procds. No.1288/APPCB/HO/Estt/E14/2015- Date:14-04-2025.

Sub:	APPCB- Estt.- Appointment of Smt. Vadde Padma as a Public Relations Officer for a period of eleven months and fixation of Remuneration, terms and conditions & Duties and Responsibilities of PRO - Orders - Issued.
Read:	1. Notification Memo No.2732082/APPCB/HO/Estt/2024, Dt.28.2.2025. 2. Board resolution No.310/2025. 3. Interview Conducted on 03.04.2025 and the Selected Candidate.

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The Andhra Pradesh Pollution Control Board (APPCB) is a regulatory body striving to maintain equilibrium between industrial development and environmental quality management in the State of Andhra Pradesh. The PR Wing is one of the key sections in APPCB to play a vital role to collect and disseminate environmental related information to public from time to time and to create awareness among public including redressal of public grievances relating to pollution in the State.

In order to strengthen the PR wing in APPCB, Smt. **Vadde Padma**, who is hereby engaged as PRO on contract basis to work in APPCB Head Office located at Paryavaran Bhavan, APIIC Colony Road, Autonagar, Vijayawada - 520 007, with the following terms and conditions:

Terms and Conditions:

1. The appointment is purely on contract basis for a period of eleven months with effect from date of joining.
2. During the period, she shall be paid a consolidated remuneration of Rs.90,000/- (in words, Ninety thousands rupees only).

3. During the tenure, she shall discharge duties as per the job chart enclosed herewith.
4. The individual is responsible for the safe custody of any of the properties that are entrusted or handed over at any time and in case of any damage or loss, the Board shall have the right to make recovery of the lost from the remuneration paid besides taking appropriate action as deemed fit or proper.
5. The APPCB reserves it's right to terminate the services at any time without assigning any reason by giving one month written notice.
6. She is entitled to claim any expenses towards travelling, lodging and boarding incurred in connection with attending official works within the State / country with the prior approval of Member Secretary, as per the APPCB TA regulations.

**S SRI SARAVANAN
MEMBER SECRETARY**

To

Smt.Vadde Padma,MCJ.,
#5-85, Pentelavarigudem,
Vatsavai mandal,
NTR District, Andhra Pradesh

Copy to:

The PS to Chairman, APPCB.
The PA to Member Secretary, APPCB.
The Senior Administrative Manager, APPCB.
The Chief Accounts Officer, APPCB.